

**Rye Public Library  
Board of Trustees – Minutes  
Public Session  
June 13, 2019**

Present: Trustees Karen Oliver, Victor Azzi, Dr. Brian Klinger, Karen Allen and Jeffrey Ross and Director Andrew Richmond

The meeting was called to order by the Chair at 5:30 PM and the Pledge of allegiance was waived.

**Non-Public Session:**

The Board voted to go into Non-Public Session pursuant to RSA 91-A:3, II to meet with a fundraising consultant. Motion by Ms. Oliver and second by Mr. Ross. The Board was polled and all were in favor.

The Board voted to end the Non-Public Session at 6:47 PM. Motion by Mr. Ross and second by Dr. Klinger. The Board was polled and all were in favor.

**Approval of Minutes:**

The Board voted to approve the minutes of both the Public and Non-Public Sessions of the May 9, 2019 meeting as amended. Motion by Ms. Allen and second by Dr. Klinger. The Board was polled and all were in favor.

**New Business:**

The Board agreed to send representatives to the Board of Selectmen work session scheduled for Monday, June 17. Karen Allen, Jeffrey Ross and Director Richmond will attend.

**Financial Report:**

Treasurer Dr. Klinger reported that the May financial report reflected a slight reduction in investment income as the result of a decline in the markets and an ebb in other income normally experienced during the spring season.

**Donations Update:**

Director Richmond reported an anonymous donation of \$50 to the movie matinee program and a \$1000 donation from Alexander delaHunta. The library also received a donation of two glass-enclosed and lighted dioramas created by Jeremy Wellman and his son, now on display in the New Hampshire Room.

**Director's Report:**

Director Richmond reported on several personnel changes – the retirement of Pam Woods, the promotion to new positions of Lisa Houde and Jess Ryan. He also announced that this year staff reviews will be moved to the fall in order to complete them in time for any adjustments in pay to begin on January 1 rather than in April.

Also reported were the completion of installation of the new phone system, the commencement of the installation of new copiers and printers for both public and office use by Connected Technologies, and the completion of the new fencing at the west end of the library property.

The Youth Department continued to report strong attendance at May youth and teen programming: 213 individuals attended 26 different offerings. In addition, the department recorded 135 reference questions and 144 requests for computer/internet use.

**Policy Review:**

The Board received the Director's proposed changes to the library's personnel policy manual, including updates to the sections related to harassment. The Board agreed to table discussion of the changes until its July meeting.

**Adjournment:**

The Board voted to adjourn at 7:42. Motion by Ms. Oliver and second by Dr. Klinger. The Board was polled and all were in favor.

Respectfully submitted,

Jeffrey Ross  
Secretary  
June 21, 2019

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