

**Rye Public Library  
Board of Trustees – Minutes  
Public Session  
August 22, 2019**

Present: Trustees Karen Oliver, Victor Azzi, Dr. Brian Klinger, Karen Allen, Jeffrey Ross and Director Andrew Richmond

The meeting was called to order by the Chair at 5:39 PM, followed by the Pledge of Allegiance.

**Approval of Minutes:**

The Board voted to approve the minutes of the Public Session of the July 11, 2019 meeting and the minutes of the Non-Public Session of the same date as amended. Motion by Ms. Allen. Second by Dr. Klinger. The Board was polled and all were in favor.

**Donations:**

Director Richmond reported an unrestricted memorial gift of \$500 from multiple donors dedicated to Edna Sherwin.

**Financial Report:**

Dr. Klinger, Treasurer, noted that trust fund income for the first two quarters of the year is down, having earned 42.5% of expected income vs. 50%.

**Director's Report:**

Director Richmond informed the Board of a new hire for the position of assistant youth librarian, effective August 1, as well as the start of annual staff reviews.

Director Richmond shared a draft of his initial "strategic synthesis" to document which goals outlined in the RPL strategic plan have been implemented and to what extent. The synthesis also addresses how the needs identified through the Plan NH process align with those identified by the strategic plan.

The Youth Department report indicated a very busy July for that are of the library: 29 programs attended by 348 children and teens, highlighted by 189 who attended 5 evening summer reading events.

**New Business:**

The Board reviewed its recent joint meeting with the Board of Selectmen. The favorable reaction of the members of the BOS to "Scenario 2" presented by Janet Davis of consulting firm Clarkson-Davis was noted and appreciated.

Members of the Board expressed concerns regarding the charge for the Town Center Committee, as it was written prior to the joint meeting and did not reflect key elements of "Scenario 2." It was agreed that a letter to the BOS expressing those concerns was in order.

**Policy Review:**

The Board discussed proposed revisions to the RPL Personnel Manual. The Board voted to table the matter for further discussion at its next meeting. Motion by Ms. Oliver. Second by Mr. Ross. The motion was adopted, 3-2. Ms. Oliver, Mr. Ross and Mr Azzi were in favor. Ms. Allen and Dr, Klinger were opposed.

**Non-Public Session:**

The Board voted to go into Non-Public Session at 7:40 PM pursuant to RSA 91-A3, II to discuss a contract. Motion by Ms. Oliver. Second by Ms. Allen. The Board was polled and all were in favor.

The Board voted to end the Non-Public Session at 7:50 PM. Motion by Dr. Klinger. Second by Ms. Oliver. The Board was polled and all were in favor.

**Adjournment:**

The Board voted to adjourn at 7:51 PM. Motion by Dr. Klinger. Second by Ms. Allen. The Board was polled and all were in favor.

Respectfully submitted,

Jeffrey Ross  
Secretary  
September 1, 2019

DRAFT