

Rye Public Library
Board of Trustees - Minutes
Public Session
November 21, 2019

Present: Trustees Karen Oliver, Victor Azzi, Dr. Brian Klinger, Karen Allen and Jeffrey Ross and Director Andrew Richmond

The meeting was called to order by the Chair at 6:05 PM and the Pledge of Allegiance was waived.

Non-Public Session

Ms. Oliver moved and Dr. Klinger seconded that the Board go into Non-Public Session at 6:07 PM pursuant to RSA 91-A: 3,II to receive an update from the fund raising consultant re: the possible expansion and renovation of the library and to discuss the consultant's contract. The Board was polled and all were in favor.

Mr. Ross moved and Ms. Allen seconded that the Board end the Non-Public Session at 6:30 PM. The Board was polled and all were in favor.

Approval of Minutes:

Ms. Allen moved and Dr. Klinger seconded that the Board approve the minutes of the Public Session of the October 15, 2019 meeting as amended. The Board was polled and all were in favor.

Ms. Oliver moved and Ms. Allen seconded that the Board approve the minutes of the Non-Public Session of the October 15, 2019 meeting. The Board was polled and all were in favor.

Donations:

Director Richmond reported the following donations:

Jean and Mel Low \$100 to the Barbara Slater memorial

Lawrence and Jan Smith \$40 to the Richard Kole memorial

Wendy Kalil from the Goerlich Family Trust \$3500 unrestricted

Carolyn Beaulieu from the Cibrowski Trust \$200 unrestricted

Financial Report:

Dr. Klinger reported no concerns with year-to-date income and expenses and praised Director Richmond and the library staff for managing the budget so carefully, not only this year but in the recent past.

Director's Report:

Director Richmond reported that glass cleaning scheduled for this fall was completed in early November, the first time a professional cleaning has been done in at least ten years.

The Board received a draft statement regarding RPL staff assistance with patron legal, financial and medical inquiries. Ms. Oliver moved and Ms. Allen seconded that the Board adopt the statement as amended. The Board was polled and all were in favor.

Year-to-date use of library meeting spaces for both library and non-library purposes remains well ahead of 2018. Use of the CMR (82%) and the New Hampshire Room (46%) are both up significantly as of October, 2019.

Youth and teen programming continues to be well attended. 379 children and teens attended 22 programs offered in October.

New Business:

Ms. Oliver moved and Ms. Allen seconded that the Board approve the renewal of the Dowling HVAC maintenance contract for \$1840. The Board was polled and all were in favor.

Ms. Allen reported that the services of a consultant to review the RPL personnel policy manual have been engaged and the review is underway.

Adjournment:

Ms. Oliver moved and Mr. Ross seconded that the Board adjourn at 7:16 PM. The Board was polled and all were in favor.