

Timeline for the Master Plan

GOAL: New Theme Based Master Plan by September 2024

674:1 Duties of the Planning Board. –

I. It shall be the duty of every planning board established under RSA 673:1 to prepare and amend from time to time a master plan to guide the development of the municipality.

674:2 Master Plan; Purpose and Description. –

I. The purpose of the master plan is to set down as clearly and practically as possible the best and most appropriate future development of the area under the jurisdiction of the planning board, to aid the board in designing ordinances that result in preserving and enhancing the unique quality of life and culture of NH, and to guide the board in the performance of its other duties in a manner that achieves the principles of smart growth, sound planning, and wise resource protection.

STEPS/PROCESS:

- A. The Long Range Vision Committee will wrap up it's work on the Visioning Frame work on February 8th with a presentation to the Planning Board with a recommendation to the Planning Board that they vote for a complete re-write of the Master Plan with a Theme Base.
- B. After Elections on March 8th at the next Planning Board meeting on April 12,2022 after the Board has appointed a Chair, Vice-Chair and Clerk, The Board will assign members to the Three (3) Sub-Committees. At that time, those who will be assigned to the LRP will schedule a meeting.
 - a. At the First LRP of 2022 the committee will need to first decide the following:
 - i. Does the LRP want to hire a consultant to go through the Surveys
 - ii. Does the committee want to use the results from Julie LaBranche and move forward and give all the raw data to a consultant that the Board will hire for the complete rewrite?
 - b. Depending upon answer above will determine next steps
 - i. Request for consultants to review surveys or
 - ii. Request for Quotes from consulting firms on the cost of complete re-write or
 - iii. Study what other towns have spent on their master plans and use those as an average going forward.
- C. By September 2022 the Long-Range Planning Committee will have an amount to present to the Planning Board for the CIP and for the Budget for 2023 as to the costs for the Re-write.
- D. October 2022 The LRP will then be tasked with writing the RFP for Consultants to do the work of the Master Plan update.
- E. December the LRP will go through submittals, score them and then present to the Planning Board which consultant they would like to interview or firms to interview.
- F. January, 2023 interviews of the Consultant firm(2)
- G. February 2023 Hire the firm with the understanding that the work would begin after the budget is passed.
- H. March/April 2023 the Consultant meets with the LRP and depending upon the scope of work the process will begin.....