

June Rye Historic District Commission Rye Civic League Notes

June 8, 2022:

- Meeting Minutes: [Click here](#)
- Video: [Click here](#)

Highlights

- Updated HDC Application Process
- New Land Use Assistant
- Town Hall Annex Renovation Project

Details

- Updated HDC Application Process: HDC has a draft new application and a new application process mapped out. The new application process includes a technical review committee and updated timelines for reviewing applications. Next steps are to review the HDC Zoning Ordinance to see if it needs updates based on the new application and process and to work with the building department to bring them up to speed on the proposed new process. Committee members will review the application, process and ordinance prior to the next meeting.
- Land Use Administrative Assistant: The town has hired a new Land Use Administrative Assistant to coordinate all the land use boards (Conservation Commission, Planning Board, Zoning Board, Historic District Commission, Heritage Commission and Demolition Review Committee). It is not immediately clear how the new role will work with the boards. The [job posting](#) states "This position is primarily responsible for providing administrative support including, but not limited to responding to landowner requests for assistance, records and file maintenance, receiving applications and assembling information for meeting packets."
- Town Hall Annex Renovation Project: [Triple Construction](#) will be working on the Town Hall Annex renovations. The bid for the work was reduced from \$700k to \$586k by reducing the scope of the construction project. No exterior renovations will be completed. Siding will remain the same. Windows will remain the same. The chimney will not be removed. The one exterior change that this committee has input on is the exterior door in the rear of the building. After much discussion the committee and Tom King agreed on a four-panel wood door painted the same green as the front doors