

**Rye Public Library  
Board of Trustees – Minutes  
Public Session  
January 17, 2023**

Present: Trustees Victor Azzi, Jeffrey Ross, JoAnn Hodgdon, Michael Moody, Christine LeBlond and Director Andrew Richmond

The meeting was called to order by the Chair, Jeff Ross, at 4:15 PM. The Pledge of Allegiance was waived.

**Director's Report:**

Director Richmond reported that Jess Ryan graduated from her MLIS program and accepted the promotion to Director of Youth Services.

At 4:10 PM Mr. Ross moved that the Board accept Director Richmond's recommendation to hire Joan Annis as adult flex librarian to replace Taryn Lytle. Ms. Hodgdon seconded. The Board was polled and all were in favor.

The Board reviewed the Investment Policy in accordance with the requirement for the annual audit which is scheduled for April. At 4:27 PM Mr. Ross moved that the Board accept the Rye Public Library Investment Policy. Mr. Moody seconded. The Board was polled and all were in favor.

Director Richmond noted that as planned, \$5000.00 has been allotted for the service agreement with RTM Communications to provide technical support to library. Director Richmond will keep tabs on how and when the funds are used and report back to the Board.

Director Richmond is working on updating the costs for the replacement of the aged HVAC system as well as alternative, more efficient solutions. Mr. Ross would like to prioritize this as the Board has submitted a Warrant Article for \$10,000 for the HVAC system which has been approved by the Budget Committee and the Select Board.

**Approval of Minutes:**

At 4:45 Mr. Moody moved to approve the amended November 15<sup>th</sup> meeting minutes. Mr. Ross seconded. The Board was polled and all were in favor.

At 4:46 Mr. Moody moved to approve the amended December 5<sup>th</sup> meeting minutes. Mr. Ross seconded. The Board was polled and all were in favor.

At 4:51 Mr. Moody moved that the Board approve the amended meeting minutes. Mr. Ross seconded. The Board was polled and all were in favor.

Director Richmond reviewed the budget. The budget for 2002 was almost 100% expended. There was a small amount of overages which were beyond our control, such as utility expenses, and these were covered by revenues. Overages have been accounted for in the 2023 budget.

**New Business:**

Mr. Ross reported that the Rye Civic League has asked if the Trustees would participate in Rye Civic Fest during the lunch break at the deliberative session on February 4<sup>th</sup>. Mr. Ross and Ms.

Hodgdon agreed to be available to answer any questions that people may have, provide some usage statistics for the library for 2022, and share copies of the strategic plan.

Mr. Ross will circulate a draft of the 2022 Trustee Report to the rest of the Board and asked for feedback in time to submit the report to Janice Ireland by the January 27<sup>th</sup> due date.

Mr. Ross noted that the Rye 400 committee is working on a legacy project – a plaque or something to commemorate the group’s work to celebrate the town’s 400<sup>th</sup> anniversary – and asked if it could be placed on the Library Common. Mr. Azzi will act as a liaison with the Rye 400 committee in this endeavor.

**Library Common:**

The Board discussed the next steps for planning the development of the Library Common. Mr. Ross asked members of the Board to come to the next meeting with a wish list for the Common to keep discussion and momentum for the project moving.

The next meeting is February 21<sup>st</sup> at 4:00 PM.

**Adjournment:**

At 6:00 PM Mr. Moody moved that the Board adjourn. Mr. Ross seconded. The Board was polled and all were in favor.

Respectfully submitted,

Christine LeBlond  
Secretary  
January 27, 2022

DRAFT